

# DEPARTMENT OF EDUCATION

## Archdiocese of Changanasserry

Form B

### APPLICATION FOR ADMISSION TO B.E.d COURSE IN MANAGEMENT QUOTA

No. 

#### **Important**

1. Part I is to be filled in by the applicant and is to be handed over to the parish with the biodata, copies of relevant certificates and a stamped envelope addressed to General Manager, Dep. Of Education, P.B. No. 20, Archbishop's House, Changanassery 686 101
2. The parish priest may please verify part I and fill part II of the form and despatch it direct to the **General Manager, Education, Archbishop's House, Changanassery – 686 101.**
3. Do not leave any column blank
4. Parish priest is requested not to send any recommendation letter other than this.
5. Any type of recommendation will be a disqualification.
6. Applications without copies of relevant certificates will be rejected.

#### **PART I**

#### **For Office use only**

Form A No.	
Subject applied for	

M.Q.Merit Mark	
Rank No.	

#### **Details regarding the applicant**

1. a. Name (In Block Letters)	Male/Female		
b. Address : Permanent	Present		
2. Whether the applicant is Dalit Catholic	Yes/No		
3. a. Diocese	b. Parish		
4. Family background a. Name of father Occupation and annual income If employed , name of the institution			
b. Name of Mother Occupation and annual income If employed , name of the institution			
c. Details of other sources of income of the family (Agriculture, Industry, business, occupation of Brothers/Sisters etc.)			
<b>5. Details of qualifying examination</b>			
a. Qualifying examination passed			
b. Year of passing		c. No of chances	
d. Name of college attended for qualifying examination			
e. University			

6 Marks Obtained							
I Degree Course							
	English	Mal/Hindi/Syr	Main* .....	Sub I* .....	Sub II* .....	Total	
Max. Marks							
Marks Obtained							
II Post Graduate : MA/MSc/M.Com/.....(Subject)							
	Subject	I <sup>st</sup> Year	2 <sup>nd</sup> Year		Total		
Max Marks							
Marks Obtained							
Merit Mark							
I, .....do hereby declare that particulars given above are correct.							
Date :							
Place: Signature of the applicant.							
CERTIFICATE FROM THE HEAD OF THE INSTITUTION LAST ATTENDED							
Certified that Mr/Ms.....s/o/do/ Sri.....was a student of this institution during the period.....for.....(course) and his/her character and conduct are good.							
Date: (Seal) Signature							
Place: Name & Designation of the Head of the Institution							
PART II							
REPORT FROM THE PARISH PRIEST							
<i>(Office Use Only)</i>							
I. Religious Study	Sunday School Catechism	Course completed upto Class X			Max. Marks	Marks	
		Marks obtained			45		
		Attendance %			20		
		Higher course class completed			-		
		Marks obtained			85		
Regular School Catechism(SSRC-% Marks)				45			
	Youth Catechism (Write Year of passing)	YTP	YBC	PFC	40		
	Details of Theological Degree/Diploma/ Certificate etc	Course	Year of Passing	Institution/Dept. attended			
II. Participation in Religious Organizations	Organization	Membership		No. of campus	Office bearer		
					Unit	Forane	Arch. Dio
50							

III. Merit Certificates (Mention Items)	Parish/School level	Forane/Dt.level	Arch Dio./state level		30		
IV. Details of Sunday School teaching experience of the applicant						30	
Name of Sunday School	Year of Service		Total Service	Year of BCT course attended			
	From	To					
V. Financial Background		Very poor	Poor	Average	Rich	55	
VI. a. Participation in liturgical, religious and other activities of the applicant in the parish Excellent <input type="checkbox"/> Very Good <input type="checkbox"/> Good <input type="checkbox"/> Satisfactory <input type="checkbox"/> Poor <input type="checkbox"/>					30		
VI.b. Number of years served as altar boy					20		
VII.a.Details of Service rendered by parents in the parish, organizations, Archdiocesan departments , institutions, Pastoral Council, etc.					50		
VII.b. Details of Service rendered by parents of the applicant as Sunday school teacher, (Years of service, duration, name of Sunday school, number of service book, etc.)					30		
VIII. Whether the applicant belongs to Kollam Dt. Or Amboory Forane? Yes/No					20		
<b>TOTAL MARKS</b>					550		
IX. Special Remarks, if any, of the parish priest regarding the applicant and his/her parents.							
I, .....declare that the particulars given in Part I and Part II are correct.							
Place:	Parish Seal		Signature of the parish priest				
Date:			Name:				
<b>FOR OFFICE USE ONLY</b>							
Merit Mark from Qualifying Examination							
Marks for Religious Activities							
Grand Total							
Rank							

